

**ERIE COUNTY WATER AUTHORITY
MEETING OF MAY 31, 2018**

PRESENT:

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, May 17, 2018.

and carried to read the Minutes of the

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, May 17, 2018.

and carried to approve the Minutes of the

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

VI. - UNFINISHED BUSINESS

Authorization to enter into a Professional Services Contract with Nussbaumer & Clarke, Inc. to Provide Consulting Engineering Services for Miscellaneous Electrical Design Services 2018-2019, identified as Contract No. NC-037, Project No. 201800056 - Item No. 4 of the Meeting held on May 17, 2018

Approval of Amendment No. 3 of IVR Technology Group, LLC. to Assist the Erie County Water Authority in enhancing its Data Base of Contact Emails, Wireless Numbers and any other Social Media Communication Systems Deemed Necessary, identified as Project No. 201600192 - \$35,000.00 - Item No. 7 of the Meeting held on May 17, 2018

ITEM 2 - Authorization to Enter into a Cooperative Agreement with the Town of Cheektowaga in connection with the Reconstruction of Woodbine Place from Cherokee Drive to Clover Place and Evergreen Place from Woodbine Place to Clover Place in the Town of Cheektowaga, New York, Project No. 201700073

VII. - NEW BUSINESS

ITEM 3 - Authorization to Enter into a Month to Month Support Service Agreement with HSQ Technology to Render Professional Services in connection with Supervisory Control and Data Acquisition (SCADA) System Maintenance Service from June 1, 2018 to May 31, 2019, Project No. 201800024

NEW BUSINESS CONTINUED

- ITEM 4 -** Authorization to Enter into an Agreement with Greenman-Pedersen, Inc. to Provide Consulting Engineering Services for the Design and Construction of Water System Improvements in the Village of Depew and Town of West Seneca, New York, identified as Contract No. GP-007, Project No. 201800080

- ITEM 5 -** Authorization to Enter into an Agreement with Clark Patterson Lee to Provide Consulting Engineering Services for the Design and Construction of Water System Improvements in the Town of Clarence, New York, identified as Contract No. CPL-004, Project No. 201800079

- ITEM 6 -** Authorization to Enter into an Agreement with Wendel WD Architecture, Engineering, Surveying, and Landscape Architecture, P.C. to Provide Consulting Engineering Services for the Design and Construction of Water System Improvements in the Town of Amherst, New York, identified as Contract No. W-030, Project No. 201800074

- ITEM 7 -** Authorization to Enter into an Agreement with Wm. Schutt & Associates to Provide Consulting Engineering Services for the Design and Construction of the Replacement of Large Valves in the Towns of Alden, Amherst, Cheektowaga, Hamburg and West Seneca and City of Lackawanna, New York, identified as Contract No. WSA-013, Project No. 201800081

- ITEM 8 -** Authorization to Solicit Request for Proposals for Website Design and Development for the Erie County Water Authority, Project No. 201800115

- ITEM 9 -** Approval of Amendment No. 1 of Tank Industry Consultants, Inc. to Provide Consulting Engineering Services for Storage Tank Inspections, Project No. 201600068, identified as Contract No. TIC-002 for a Credit in the amount of \$3,403.50

- ITEM 10 -** Authorization for Scott Aiple, Electrical Engineer to attend the Factory Acceptance Test for the Erie County Water Authority's Wide Area Network in Austin, Texas

- ITEM 11 -** Authorization to Approve Waiver of Conflict

- ITEM 12 -** Authorization to Waive the Attorney-Client Privilege relative to the Invoices of Philips Lytle, LLP

NEW BUSINESS CONTINUED

ITEM 13 - Service Connection Work Order List:

Motion by _____ seconded by _____ and carried to approve or ratify Service Connection Work Order No. 2018-, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

VIII. - ADJOURNMENT